

<http://www.ndhd.net.au>



Northern Districts Hack & Dressage Inc

Risk Management Plan

General

- The Executive Committee must appoint a Committee member to be responsible for safety and risk management at the event (Safety Officer/Risk Management Officer).
- At Club events and other activities, the Safety Officer and the delegated official of the day, or any committee member in attendance on the day, each have the authority of the Club Committee to make any decision necessary in relation to any matter concerning safety.
- The Safety Officer, the Venue Manager and at least one other member of the organising committee must inspect all areas of the venue that are likely to be used. If necessary, they will discuss with the venue manager/property owner any potential hazards that require attention before the event is run.
- Inspections of higher-risk areas (e.g. spectator areas, catering and meal areas) should be repeated during the event as appropriate.
- All events follow the rules of the EFA or the FEI. This includes "unofficial" and "associate" classes where intent of the rules must still apply.
- There must be a list of emergency services contact details.
- All participants should sign waiver/release forms.
- Any Incidents/accidents causing, or with the potential to cause, injury to either horse, rider or a spectator, should be reported to the Safety officer (or, in their absence or unavailability, to the administration office at the venue) so that an incident report can be completed. Incident report forms will be available at the event's administration office.

Volunteers

- As per Volunteer Blue Card/Child Safety Policy (www.ndhd.net.au)
- Volunteers and other event personnel must have the required experience and knowledge or must be appropriately trained and supervised before commencing duties.
- As appropriate, Volunteers must have a valid QLD government Blue Card.
- All event personnel should know and understand safety procedures.
- Unusual occurrences must be recorded for future safety considerations.

Venue

- The venue must meet all safety requirements of the event.
- Gates must be kept closed at all times when at Burpengary Equestrian Centre (BEC)

Fencing

- All Electric fencing owned and maintained by BEC/Council must be sign-posted.
- All fence pickets must have an appropriate cap or cover to prevent injury.
- Signs will be erected to advise that horses are not to be tied to the fence surrounding the riding arenas

Arena(s)

- Arenas must be defined clearly and use appropriate surrounds (no rope and peg dressage arenas are permitted).
- It is important to maintain a distance of 15 metres if possible but at least 10 metres between the public and the arenas.
- It is important to maintain a distance of 15 metres if possible at least 10 metres between the warm-up area and other arenas.
- The horse warm-up area(s) must be adequate for the number of horses.
<http://www.ndhd.net.au>
- The number of horses in the warm-up area needs to be controlled to avoid potential accidents.
- The horse must be kept free of public & spectators

Vehicles and Parking

- Parking areas must be safe and of sufficient size to permit safe movement of vehicles at all times.
- Vehicle, spectator and horse traffic should be kept separate and should be controlled or at least clearly marked where they intersect. Entry to and exit from the venue should be safe for trucks and floats.

Float Parking

- Vehicle drivers must ensure that horse floats are parked a sufficient distance (around 9 metres) from other floats to enable a horse to be tethered to each float and to move around without coming so close to another horse as to permit one horse to kick the other or to damage vehicles.
- Parking should be organized in a way that does not block the exit for others.

Spectator Parking

- Spectator parking must be in a separate marked area, away from the Float parking any contact with horses for Biosecurity and public safety reasons.
- Parking should be organized in a way that does not block the exit for others.

Camping

- Where electricity/gas is available these must be stored appropriately and all cables/pipes properly covered and/or fenced. Similar precautions relating to electricity and gas apply elsewhere.
- Power cables and extension leads must not be run across traffic areas and need to be correctly covered.

Horse accommodation

- Horse accommodation (stables, yards) must be of a structure complying with current standards for horses
- All temporary yards must comply with the EA standards (no electric fencing permitted) and be a solid construction.

Competitors Gear

- It is not the responsibility of the gear steward to check the safety of a horse's gear. Gear safety is the responsibility of the rider.

- The function of the gear steward is to check that the horse's gear complies with EFA rules for dressage, eg. Whip length, correct bit, saddlery and dress. The EFA is the governing body for Dressage in Australia.
- It is up to the rider to ensure their gear is safe and properly fitted.

First Aid/Emergency personnel

- As per the NDHD First Aid Policy (www.ndhd.net.au)
- Appropriate personnel (doctor, veterinarian, etc.) should attend where required by the EA rules or the Safety Officer. In the event of an accident an ambulance may be called if deemed necessary by the Safety Officer or Organising Committee.
- First Aid kits and basic veterinary tools should be on site and easily accessible.

Horse Welfare

- As per the [FEI Code of Conduct for the Welfare of the Horse](http://www.ndhd.net.au)
- At all stages of training and competition, the welfare of the horse must take precedent over all other things. <http://www.ndhd.net.au>
- If a tethered horse is known to have a propensity to kick or engage in any activity that might be a danger to a passer by, that horse must be attended by a suitably experienced person at all times whilst it is tethered.
- All horses must be tethered in accordance with good practice.
- Any horse that is behaving in a manner considered to be dangerous to any personnel may be required to leave an event. Any horse so required to leave will be taken to have scratched from any competition for which it is entered on that day: the horse will not be permitted to be ridden in that competition.

Stallion Handling

- As per NDHD Stallion Code of Code (www.ndhd.net.au)
- Stallions must be handled by persons over 17 years of age
- Stallions must be secured in Stables or permanent Yards, if none are available then the Stallion must be correctly tethered and temporary steel yards surrounding a float may be used.

Weather Conditions

- As per NDHD Extreme Weather Policy (www.ndhd.net.au)
- In the event of extreme hot or humid weather, the Organising Committee will cancel an event should the conditions become unsafe for riding.
- In the event of rain or thunder storms, the Organising Committee will cancel an event should the footings or grounds become unsafe for riding.

Spectators & General Public

- Spectators attend at their own risk. However this risk must be managed by providing safe viewing areas. It is important that all minors are under the care and control of the accompanying adult at all times.
- There are no restrictions on members of the general public attending any Club event. It should be assumed that members of the general public are not familiar with the behaviour of horses and do not know how to handle them or how to behave in their presence. Accordingly, persons riding or handling a horse must be especially alert for the presence of members of the general public (including in particular children).
- Members of the public should not, as a general rule, be permitted to enter an area that is occupied by competitors. This will include parking areas, areas where horses are tethered or being walked, stables, wash bays and warm up areas.

- Many moving or moveable things can be very alarming to horses. For example, prams and strollers: these should not be in any area occupied by horses; they can alarm horses and their presence in a horse area is dangerous for any infant occupants. Similarly, bicycles and motorised wheelchairs, scooters and the like are alarming to horses and should be kept well clear of all horses.

Dogs

- Dogs are not permitted on the grounds under any circumstances due to council bylaws.

Smoking

- As per the NDHD Smoke-Free Policy (www.ndhd.net.au)
- Smoking is both a health and safety hazard. A discarded cigarette can easily cause dry grass, hay and the like to ignite. All persons who smoke are requested to do so well away from non-smokers and any flammable materials.
- Smoking is not permitted in the stables or any enclosed area.

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Contacts

A safety officer will be appointed for each event organized by NDHD. Details of the designated safety officer for the day will be posted on the notice board outside the administration office. At NDHD events, the designated safety officer or any committee member in attendance on the day, have the authority of NDHD Committee to make any decision necessary in relation to any matter concerning safety. 2021/22 Committee contact details are as follows:

President – Kate Paddison

Email: ndhddressage@gmail.com

Vice President – Amy Greene

Email: ndhddressage@gmail.com

Secretary – Melissa Knight

Email: ndhddressage@gmail.com

Treasurer –Tania Rigney

Email: ndhddressage@gmail.com

Nominations – Karla Farrell

email: ndhdnominations@gmail.com

Ambulance/Fire Brigade/Police: 000

Hospitals: Redcliffe Hospital 3883 7777

Caboolture Hospital 5433 8888 **Veterinarians:**

Dayboro Vets 34251544

EquiVet Qld 0481 287 507

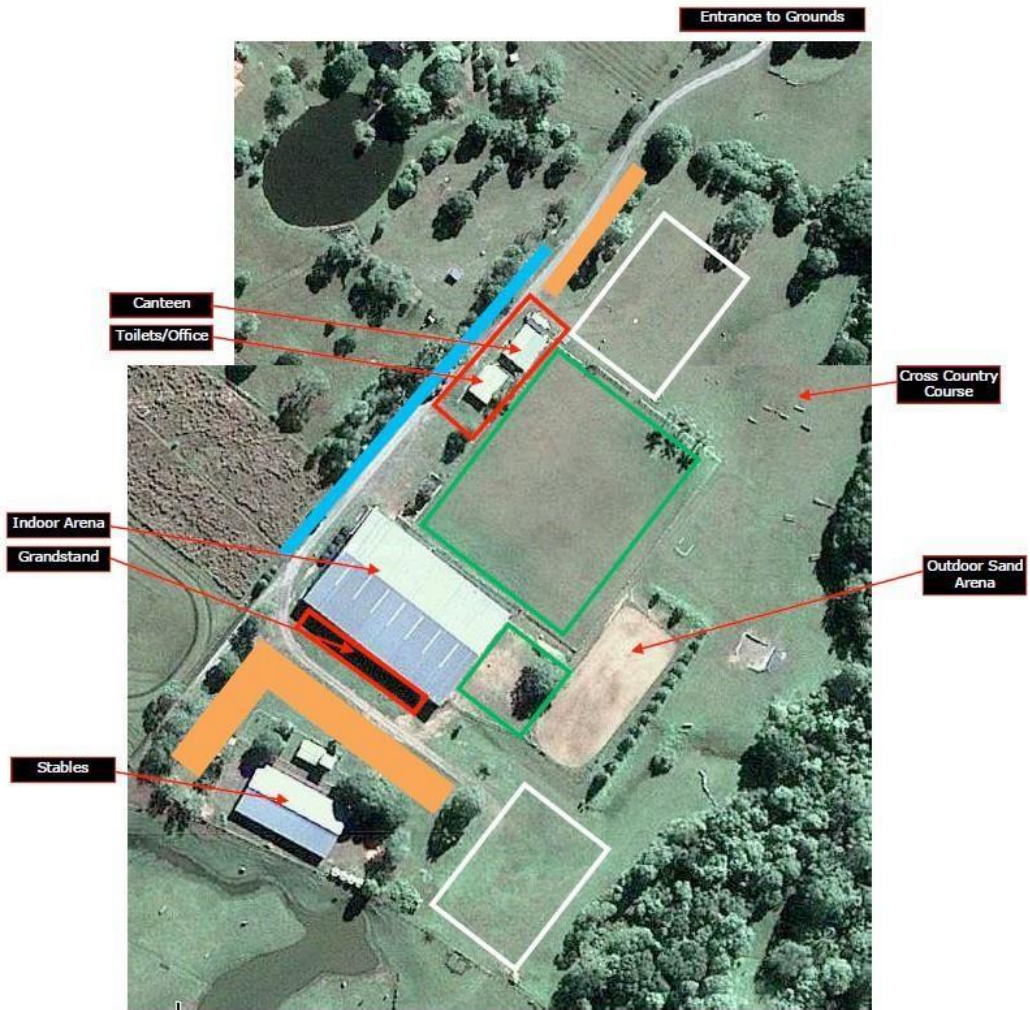
Moreton Bay Equine Vets 0447 202 600

Old Mill Vets 3425 2222

Samford Vets 32891322 <http://www.ndhd.net.au>

Grounds Layout

Grounds Layout



Spectator/Vehicle Parking	
Float Parking	
Spectator Only areas (no horses)	
Competitors Only (no spectators)	
Warm-up Areas	