



First Aid Policy

Last Updated: 2nd March 2010

- Emergency phone numbers are recorded in the Risk Management Plan and the list is kept in the filing cabinet in the Office.
- The First Aid kit kept at the Office is stocked and current ready for use.
- At all competitions and events, NDHD will nominate a person who will be the responsible Risk Management/First Aid Officer. It is preferable that this person holds a current senior first aid certificate.
- An ambulance is called when deemed necessary by the designated Risk Management/First Aid Officer or Organising Committee, whether or not the injured person agrees with the decision.
- All incidents resulting in injury or near miss are recorded on an Incident Analysis Form by the designated Risk Management/First Aid Officer. The incident as recorded on the form is discussed under 'Risk Management' at the next meeting of the NDHD Committee, and followed up accordingly.
- This policy is made available to members on joining/renewing membership annually with NDHD.

